

## **Chapter 14**

### **DEPARTMENTS AND COMMITTEES**

**[HISTORY: Adopted by the Mayor and Council of the Town (now City) of Seat Pleasant 12-16-1968 as Ch. 22 of the 1968 Code; amended in its entirety at time of adoption of Code; see Ch. 1, General Provisions, Art. I. Subsequent amendments noted where applicable.]**

#### **GENERAL REFERENCES**

Police Department — See Ch. 35.

#### **ARTICLE I**

##### **Establishment of Departments**

##### **§ 14-1. Departments established.<sup>1</sup>**

The following departments, Public Works Department, Public Safety/Police Department, Finance Department and Community Services Department, are heretofore created and established as permanent departments of the Mayor and Council of Seat Pleasant, and they shall continue to function as heretofore ordained, as per the Article creating them in such case made and provided. The city shall, by majority vote of the Council then sitting, establish and disestablish departments from time to time.

#### **ARTICLE II**

##### **Administrative Department**

##### **§ 14-2. City Administrator.**

The administration of the city shall be headed by the City Administrator, who shall be appointed in accordance with § C-701 of the City Charter.

#### **ARTICLE III**

##### **Department of Public Works**

##### **§ 14-3. Appointment of Committee on Public Works.**

Three members of the Council of the City of Seat Pleasant, Maryland, shall be appointed by the Council President as a Committee on Public Works.

##### **§ 14-4. Duties of Director.**

- A. It shall be the duty of the Director to plan and supervise improvements and maintenance of all streets, highways and alleys within the limits of the city. He/she shall have the further duties of planning and supervising, with the aid of the City Engineer, all storm sewer installation and maintenance of systems already installed

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<sup>1</sup>. Editor's Note: Amended at time of adoption of Code; see Chapter 1, General Provisions, Art. I.

and maintained by the city in accordance with the rules, regulations and Charter of the city.

- B. He/she shall be in charge of the streetlighting system and shall, as the necessity arises, recommend to the Mayor and Council the need for additional lighting facilities.
- C. He/she shall also be responsible for the placing of proper street signs on all streets and highways of the city.

**§ 14-5. Additional powers and duties of Department.**

The Department of Public Works shall also examine from time to time the sanitary condition of all streets, roads and alleys in the city and lots and property abutting thereon and shall execute and observe all health regulations of the city and shall investigate any complaint of violations of the health articles of the city and shall take such steps to see that said articles are complied with and, where necessary, shall cause to be removed and abated all nuisances and agencies tending to create a nuisance upon any street, road or alley or any lots or property abutting thereon, the presence of which might, in the opinion of said Department of Public Works, endanger public health, and shall investigate any complaint as to alleged nuisances on any premises or enclosure and, if any nuisance is found to exist, shall cause the abatement thereof.

**ARTICLE IV  
Committees**

**§ 14-6. Enumeration; composition.**

- A. The committees of the city are as follows:
  - (1) Economic Development.
  - (2) Health and Sanitation.
  - (3) Public Works.
  - (4) Public Safety.
  - (5) Recreational.
  - (6) Administrative.
- B. Each committee shall be composed of at least three Councilpersons appointed by the Council President. One of the committee members shall act as Chair, who shall be appointed by the Council President. Each member shall serve for a term of one year.